

Terms and Conditions for Event Buyout

S U M A

A summary of East Asian great genuine values,
translated and celebrated through our senses.

Thank you for your interest in dining with SU MA.
We are so honored to welcome you to our space.

Before we lock in your reservation, please kindly check
below for our reservation policies in case you have
any further questions or concerns.

Event Planning and Payment Terms



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The concept and event plan, including a rundown, guest list, collateral design, and decor list, should be sent to our representative at least 14 days before the event and is subject to approval.

Menu customization is available, subject to our approval. Should you wish to personalize the menu, please inform us a month in advance to allow time for research and development.

A down payment of 50% shall be sent once all details have been approved by us, ensuring your booking is secured and our team can begin event preparations.

Should you cancel after making your down payment, please be advised that the down payment is non-refundable.

A safety deposit of 10 million IDR is required to cover any potential damages during the preparation. This deposit will be returned within 7 working days post-event, provided there are no damages.

The final payment for your event is due 3 days before the event date.

Venue Policy



Venue Policy

The main dining area can accommodate 22 guests, and our lounge area can host up to 30 guests, setting the maximum capacity for your event at 52 seated guests. Limiting the number of attendees ensures everyone has a comfortable and enjoyable experience.

The event must be confined to the designated areas within SU MA, maintaining a focused and exclusive atmosphere.

Any damages resulting from decor placement or activities during the event will be covered by you. We kindly ask for your cooperation to maintain the venue's integrity.

Event Marketing and Communication



Event Marketing and Communication

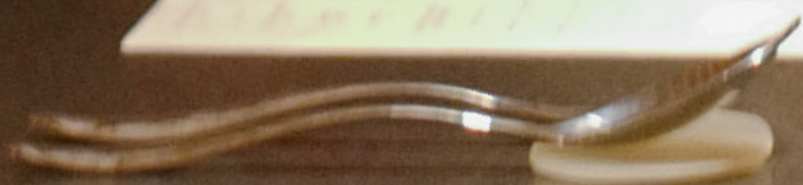
We kindly ask you to tag SU MA in any Instagram posts related to your event.

Clear communication regarding what will be provided by SU MA, especially concerning the menu and decorations, is required and is subject to approval.

Operational Details




Richard Hill



Operational Details

Any event starts no earlier than 5 PM.

While photography and videography are permitted during your event, we recommend that service photographers wait in the hallway when not actively shooting to prevent crowding and ensure a seamless experience for your guests.



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If you have any other questions or concerns,
please do not hesitate to contact us
at +62 822 1017 5433

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